

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Council held in the Spirella Ballroom,
Icknield Way, Letchowrth Garden City
on Thursday, 18th January, 2018 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Steve Deakin-Davies, Cathryn Henry, Fiona Hill, Lorna Kercher, Sandra Lunn, Jim McNally, Gerald Morris, Michael Muir, Adrian Smith and Terry Tyler.

2 MINUTES - 23 NOVEMBER 2017

RESOLVED: That the Minutes of the meeting of the Council held on 23 November 2017 be approved as a true record and signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

No additional business was presented for consideration by the Council.

4 CHAIRMAN'S ANNOUNCEMENTS

(1) Former Councillor Philip MacCormack

The Chairman had the sad duty to announce that former Councillor Philip MacCormack, who represented Hitchin Highbury Ward from 1980 to 1992 and was Chairman of the Council in 1989/90, had passed away recently.

The Chairman asked everyone to stand to observe a Minute's silence in memory of former Councillor MacCormack.

(2) Declarations of Interest

The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION

There was no public participation.

6 MEMBERS' ALLOWANCES SCHEME 2018/19

RESOLVED: That the Members' Allowances Scheme set out at Appendix A to the report be agreed for the financial year 2018/19.

REASON FOR DECISION: To ensure that the Council meets statutory requirements.

7 ELECTORAL SERVICES - SCALE OF FEES 2018/19

RESOLVED: That the Scale of Electoral Services Fees for 2018/19, as set out at Appendix A to the report, be approved.

REASON FOR DECISION: To enable the Council to set a Scale of Fees for 2018/19.

8 COUNCIL TAX REDUCTION SCHEME 2018/19

RESOLVED:

- (1) That the Scheme attached at Appendix 1 to the report, be approved as the Council Tax Reduction Scheme (CTRS) for North Hertfordshire for 2018/2019;
- (2) That in accordance with Section 59A.1 of the Council Tax Reduction Scheme referred to in (1) above, the percentage by which each award to each recipient in the Non-Protected Groups be reduced at 25% for 2018/2019 (the same as for 2017/2018); and
- (3) That the amount to be distributed to the Local Precepting Authorities for Council Tax Reduction Scheme Grant is £38,885 and that this is distributed in proportion to the total awards of CTRS in each Local Precepting area.

REASON FOR DECISION: To comply with the requirement to approve the local Council Tax Reduction Scheme for the coming financial year.

9 REVIEW OF THE COUNCIL'S BYELAWS - CONSULTATION OUTCOMES AND PROPOSED REVOCATIONS

RESOLVED:

- (1) That the outcome from the public consultations and the representations received be noted and given due consideration;
- (2) That the Revocation Byelaw set out at Appendix A to the report be made;
- (3) That the Revocation Byelaws set out at Appendices B, C and D to the report (which are subject to statutory confirmation from the appropriate Secretary of State before coming into force) be made; and
- (4) That Acting Corporate Legal Manager be authorised to undertake any necessary/consequential steps in relation to following the resolutions under (2) and (3) above.

REASON FOR DECISION: To ensure that byelaws for North Hertfordshire District Council are current, reflect modern society and are enforceable.

10 ITEM REFERRED FROM FINANCE, AUDIT & RISK COMMITTEE: 20 NOVEMBER 2017 - UPDATED FINANCIAL REGULATIONS

RESOLVED: That the proposed updated Financial Regulations, as attached at Appendix A to the report, be adopted, subject to Section 3.8 of the Regulations at Page 212 being amended to delete in the 4th line the words "are both greater than 5% of the budget for that area and".

REASON FOR DECISION: To reflect changes to the staffing structure, to make the regulations more concise with easier to find information, and to incorporate other minor updates.

11 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVE TO THE STANDARDS COMMITTEE

RESOLVED: That the appointment of Councillor Gary Hills (Great Ashby Community Council) as non-voting co-optee of the Standards Committee be confirmed.

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REASON FOR DECISION: To ensure Parish Council input into the considerations of the Standards Committee and Sub-Committee, in accordance with the approach previously approved by Council.

12 QUESTIONS FROM MEMBERS

Members submitted questions on the following:

- (A) Joint Waste Contract – Emptying of Brown Bins
- (B) 14/15 Brand Street, Hitchin
- (C) 14/15 Brand Street, Hitchin

13 NOTICE OF MOTIONS

There were no notices of motion.